

**Pax Christi Catholic Community  
Community Council Meeting  
Tuesday, April 17th, 2012  
Minutes**

**Attendees:** Eric Anderson, Sue Fier, Greg Halvorson, Tom Keane, Fr. Kennedy, Vicki Klima, Bruce Koehn, Mary Frances Messer, Carrie Chevalier Mosher, Jim O’Laughlin, Steven Olinger, Jim Sankovitz, Shari Steffen, and Mark Weber

**Absent:** Mike Lindseth and Joan Waterstreet

**Visitors:** Ken Reineccius

The minutes of the Community Council meeting held on March 20th, 2012 were approved.

**Facilities Ministry Feature**

Ken Reineccius, Director of Operations, and Greg Halvorson, Facilities Council Chairperson, presented an overview of the responsibilities of the Facilities Council. The general focus of the council is the operation, maintenance and improvement of the physical plant, grounds, and information, security and audio/visual systems within the building. They are responsible for the coordination of many volunteers for a variety of operational responsibilities. They provide a safe, effective environment in the building. They staff the reception desk, support admin functions and conduct mailings.

Over 300 parish members have indicated a willingness to share their time and talent through volunteer opportunities with the facilities council such as gardening, mailings, spring and fall clean-ups, light maintenance, plant care, landscaping and woodworking. The incredibly successful Hardhat Group has allowed us to stretch our available funds by assisting in projects such as the HVAC upgrades, the reservation chapel, capital repair plan and corridor painting. The facilities council works in close collaboration with the other councils in everything they do.

Areas of concern for the facilities council include the costs of keeping up with current IT and security technologies, the ongoing cost of maintaining an aging building, recruiting sufficient time and talent resources for budget containment, and the reduction of maintenance and utility costs for outside lawn care and resource use.

Upcoming ministry features are as follows:

May: Justice

**Council Chair Selection**

Councils have been instructed to discern new chairpersons during their May council meetings.

### **Member Engagement Survey**

Steve Olinger, Lay Leadership Council Chairperson, presented information about a Gallup census-style survey that is intended to capture important information about the spiritual health of faith communities. The survey consists of 25 questions, including 12 engagement and 9 spiritual commitment questions, and 4 questions on outcomes. The survey can be done online and/or on paper. The base cost for administering the survey is \$5,500 + travel/lodging expenses. It includes the costs to survey 500 respondents, the review of data and the creation of an action plan, and one day of on-site consulting with Dr. Winseman. The Community Council believes the survey would provide our new pastor with a good baseline of the parish and would help us implement engagement strategies. Additional information regarding the Gallup survey can be found at <http://www.gallup.com/consulting/faith/18241/Faith-Events.aspx>

### **Stewardship Council Proposal for New Community Events**

One of the tactics of the Stewardship Council for the 2012 year has been to get “Attenders” more involved and hopefully engaged in Pax Christi. Attenders are defined as those who attend Mass on a regular basis, but do not participate in the life of the community. The Stewardship Council has put together a list of different events that might be added to the annual Pax Christi calendar to encourage participation. The proposed events include an ice cream social, St. Francis Day blessing of the animals in conjunction with fall clean-up and a weenie roast, pizza with the Padre, pancakes with the Padre, Christmas caroling, and a 5K Fun Run, Walk or Bike.

### **Pastoral Search**

A new pastor for Pax Christi has not yet been named.

### **Strategic Plan Initiatives**

Councils have been asked to bring potential initiatives to the May Community Council meeting.

### **2012/2013 Operations Budget**

Jim Sankovitz, Finance Council Chairperson, presented a proposed 2012/2013 operational budget. The budget assumes a 0% increase in contributions given the upcoming change in pastor. It includes a 3% cost of living increase for staff. The salary budget is based on a headcount of 22.0 full time equivalents compared to 22.5 full time equivalents in the 2011/2012 fiscal year. The budget includes a lay medical increase of 4.5% which will be split between Pax Christi and the staff. It includes a 5% increase in general insurance including workers compensation and no increase in priest benefits. Budgeted expenses exceed budgeted revenue by a total of \$231,445.

Meeting adjourned.

Minutes respectfully submitted by Sue Fier, Secretary